



**JOB APPLICATION FORM**  
**Manchester Environmental Resource Centre initiative**  
**MERCi, Bridge 5 Mill, 22a Beswick St, Ancoats, Manchester M4 7HR**

**MERCi**

Please complete in full **in black ink or typescript** and continue on separate sheets if necessary.  
MERCi can only accept paper versions of this form posted to the above address

**PERSONAL DETAILS**

Post applying for	Source of application e.g. Newspaper
Surname:	Forename(s)
Address	Contact Phone number(s)
	Contact Email address

**EDUCATION**

Please give details of your education since the age of 15 starting with the most recent.

Name of college/school	Qualifications gained	Dates

Please list other relevant courses you have attended and any qualifications gained

Place and type of course	Qualifications gained & grades	Dates

**EMPLOYMENT HISTORY**

Please provide us with details of your employment history including paid and unpaid work. Start with your most recent work.

Employer (Name & Address)	Job Title & brief outline of duties	Dates

**ABOUT YOU**

Please use this space to tell us why you think you are suitable for the post you are applying for e.g. Personal qualities, skills, relevant experience etc

Please use a separate sheet if you need more space

A large, empty rectangular box with a thin black border, occupying most of the page below the text. It is intended for the applicant to write their response to the 'ABOUT YOU' section.

**MORE ABOUT YOU**

Please tell us about any voluntary organisations, committees, professional bodies etc that you are involved in

**REFERENCES**

Please provide us with details of two people (not relatives) who we could approach for a reference

<p>Name:</p> <p>Occupation:</p> <p>Address:</p>  <p>Phone number(s):</p> <p>Email:</p>	<p>Name:</p> <p>Occupation:</p> <p>Address:</p>  <p>Phone number(s):</p> <p>Email:</p>
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**CANDIDATES DECLARATION:**

I confirm that to the best of my knowledge all the information given in my application is accurate and that I am in possession of all the certificates relating to the qualifications I claim to hold.  
I understand that should any information given as part of this job application is later found to be false, or I deliberately withhold information relevant to my application, I am liable to be dismissed.

SIGNATURE OF APPLICANT..... DATE.....